

COLLEGE AVE CAMPUS (CAC) **KEY PICK UP**

NOTE TO ALL STUDENTS:

ONLY YOU CAN PICK UP YOUR KEY. You will be required to present photo identification, complete an Emergency Card, and be on record as having received all required immunizations before a key can be issued to you.

Follow the instructions below for move in and key pick up. If you are unable to pick up your key by 5:00 p.m. on September 1st, please make prior arrangements with the Housing Office: Phone 732-932-7017

If you have a Housing contract and will not be attending Rutgers or do not intend to reside in a residence hall, **YOU MUST CANCEL YOUR HOUSING CONTRACT IN WRITING.** After 5:00 p.m. on the first day of classes, all unclaimed room assignments will be canceled and reassigned to students on the waiting list. New students will forfeit their Housing deposit.

FIRST-YEAR HONORS STUDENTS ONLY

FRIDAY, AUGUST 28th, 10:00 a.m. – 12:00 p.m. (Key stations at buildings until 2:00 p.m.)

Keys will be available at your residence building. From 2:00 p.m. to 5:00 p.m. keys will be available at the Housing and Residence Life Office in Clothier Hall on CAC.

Keys not picked up during the above-noted hours can be picked up at the Housing and Residence Life Office during office Hours.

FIRST-YEAR AND TRANSFER STUDENTS **MOVE-IN DAY KEY PICK UP**

SATURDAY, AUGUST 29th, 8:00 a.m. – 12:00 p.m. (Key stations at buildings until 2:00 p.m.)

Keys will be available at your residence building. From 2:00 p.m. to 5:00 p.m. keys will be available at the Housing and Residence Life Office in Clothier Hall at 590 George Street on CAC.

Keys not picked up during the above-noted hours can be picked up at the Housing and Residence Life Office in Clothier Hall during office hours.

**STUDENTS LIVING IN ROCKOFF HALL AND
UNIVERSITY CENTER AT EASTON AVENUE
MOVE-IN DAY KEY PICK UP
COLLEGE AVENUE CAMPUS**

Continuing students living in Rockoff Hall and University Center at Easton Avenue move in on Saturday, August 22nd. For Rockoff Hall, please follow the instructions provided by Pennrose Management. For University Center, move in time is 10:00 am to 2:00 pm and keys will be available on the 5th Floor in the lobby. **For other buildings, please see below.**

**CONTINUING STUDENTS
MOVE-IN DAY KEY PICK UP
COLLEGE AVENUE CAMPUS**

SUNDAY, AUGUST 30th, 9:00 a.m. –2:00 p.m. (Key stations at buildings until 2:00 p.m.)

Keys will be available at your residence building. From 2:00 p.m. to 5:00 p.m. keys will be available at the Housing and Residence Life Office in Clothier Hall at 590 George Street on CAC.

Students may also move in on **MONDAY, AUGUST 31ST, 9:00 – 4:30 p.m.** Keys will be available at the Housing and Residence Life Office in Clothier Hall.

Keys not picked up during the above-noted hours can be picked up at the Housing and Residence Life Office in Clothier Hall during office hours.