

LIVINGSTON CAMPUS MOVE-IN KEY PICK UP INSTRUCTIONS:

FIRST-YEAR DISCOVERY HOUSE ONLY

FRIDAY, AUGUST 28TH 10:00 am – noon. Keys will be available at the building where your housing assignment is located.

FIRST-YEAR AND TRANSFER STUDENTS
MOVE-IN DAY KEY PICK UP
LIVINGSTON CAMPUS

SATURDAY, AUGUST 29TH 8:00 a.m. – 12:00 p.m. (Key stations at residences until 2:00 pm)

Keys will be available at the building where your housing assignment is located until 2:00 pm. From 2:00 pm until 5:00 pm on 8/29, keys will be available at the Housing and Residence Life Office in the South Tower.

Only YOU CAN PICK UP YOUR KEY. You will be required to present photo identification, complete an Emergency Card, and be on record as having received all required immunizations before a key can be issued to you.

Keys not picked up during the above-noted hours can be picked up at the Housing Office in the South Tower during office hours. If you are unable to pick up your key by September 1st, please make prior arrangements with the Housing Office:
Phone 732-445-2346

*******IMPORTANT NOTE*******

If you have a Housing contract and will not be attending Rutgers or do not intend to reside in a residence hall, **YOU MUST CANCEL YOUR HOUSING CONTRACT IN WRITING.** After 5:00 p.m. on the first day of classes, all unclaimed room assignments will be canceled and reassigned to students on the waiting list. New students will forfeit their Housing deposit.

LIVINGSTON CAMPUS CONTINUING STUDENTS

SUNDAY, AUGUST 30TH 9:00 a.m. – 2:00 p.m.

Keys will be available at the building where your housing assignment is located.

From 2:00 pm until 5:00 pm on 8/30, you can pick up your keys at the Livingston Housing and Residence Life Office in the South Tower.

Continuing students may also move in on MONDAY, AUGUST 31ST from 9:00 am until 5:00 pm, however you must pick your key up at the Housing and Residence Life Office in the South Tower. There will be no key stations at residences on 8/31.

Keys not picked up during the above-noted hours can be picked up at the Housing Office in the South Tower during office hours.

If you are unable to pick up your key by September 1st, please make prior arrangements with the Housing Office: Phone 732-445-2346

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