KEY COMPONENTS OF NON-SIGN BACK APARTMENT

REGISTRATION/LOTTERY NUMBERS:
All students planning to live on campus for 2009-2010 must register for housing between January 17 and 28, 2009. The registration number you receive via email notification on February 2, 2009 will serve as your lottery number during the Douglass Residential College Room Selection process.

- Lottery numbers are the basis for the order of apartment and room selection.
- Lottery numbers will be ranked from lowest to highest by class year.
- The actual lottery number is not an indication that a student’s room preference will be available during Room Selection.
- The lowest lottery number according to best class year should be used for two students choosing a double room.
- The lowest lottery number according to best class year should be used for up to six people if Group Living is being pursued.
- Class year is only factored into the DRC housing selection process and is NOT applicable to any other process at the university.
- Each of the four students interested in applying for a Henderson apartment MUST register online to receive a housing registration/lottery number. Invitations to participate in Henderson Room Selection will be based on the best registration/lottery number according to class year (seniors will be considered for Henderson before senior/junior/sophomore combinations). After ranking applicants by class year, the lowest lottery number will be used to determine opportunity to choose apartment.

APARTMENT SELECTION:
Apartment Selection is by APPOINTMENT. Groups of four with the best combination of class year standing and lottery number will be emailed by the Cook/Douglass College Office of Residence Life on February 16, 2009. Because of limited availability students who do not receive an email to participate in Apartment Selection should plan to attend Room Selection on Friday, February 20, 2009, to select a double room or single (juniors and seniors only) at Douglass Residential College.

Only one student needs to attend the Apartment Selection appointment and must attend the appointment time assigned to them. However, Housing contracts for ALL FOUR apartment residents must be submitted at the time of selection. Students will be able to select their apartment at the time of their appointment.

If roommates are unable to fill the vacancy, the Housing Office will fill the empty spaces. For questions, or for more information, contact Cook/Douglass Residence Life at 732-932-9363.