GRADUATE RESIDENTS IN ROCKOFF HALL UNIVERSITY APARTMENTS

Located at the corner of George and New Streets, New Brunswick

ELIGIBILITY

At the time of the sign-up students must:

- be a matriculated graduate student of Rutgers University-NB.
- Apply for a single in a 3-person, 3-bedroom/1-bathroom apartment. *Apartments are gender specific—either all male or all female.*
- Applicants must choose 12-month contracts.

At the beginning of their residency students must:

- be a matriculated, registered graduate students enrolled in a Graduate School of Rutgers University-NB.
- Students must remain matriculated and registered throughout their residency unless they are graduating. Those students are eligible to continue to live in their apartment spaces until the contract expiration date. Residents who graduate also have the option of subletting their spaces.
Floor Plan for 3-Bed/1 Bath Units
Priority Order for sign-up of three bedroom, three person apartments:

1. Groups of three
2. Individuals (These individuals will be assigned together by Housing)

3-Bedroom, 3-Person Units are available to groups of three, or individuals for a 12-month contract from August 20, 2005 until August 19, 2006. The total housing charge including Residence Life Fee and Security Program Fee will be approximately $8,784 per student per year.

Apartments have individual temperature controls, central heat and air cooling, are fully furnished and provided with kitchen appliances. RUTV and Rutgers Internet access will be provided. Students will have United States Post Office mailboxes in the lobby. There will be a 24-hour security guard. An on-site maintenance staff will handle maintenance and repairs.

CONTRACT CANCELLATIONS AND TRANSFERS

Contract Cancellations are not permitted unless the student who has signed the contract is leaving the University and has notified the Housing office in writing. You must also return all keys. Failure to do so may result in the student continuing to be charged for the use of the apartment space and/or lock change fees. Students who are graduating but have signed a 12-month contract may not cancel their contract.

SUBLET

A sublet is herein defined as any eligible student who assumes, in a written agreement with the Housing Office, the contractual obligations for an apartment space in place of a vacating student. Any student eligible to reside in the hall can assume the responsibility for the balance of the contract time; however, no sublet may reside in the building without a written contract with University Housing. There shall be no fee associated with the sublet process. If your sublet currently has a Housing contract for another space elsewhere at the University, that contract can be transferred into the apartment space. If your sublet currently does not have a Housing contract, s/he will have to complete the contract form at the time of the sublet.
If the student sublets during the academic semester, charges and credits will be pro-rated based on an agreed-upon date provided to Housing by both parties at the time of the sublet. If the sublet occurs between semesters, charges and credits will be applied to students’ accounts at the beginning of the next billing period.

APPLICATIONS:

Applications are available at the Graduate Housing Office at 581 Taylor Road, Piscataway (Busch Campus) or on-line at web at: http://housing.rutgers.edu/ie/

Each student must complete and sign an application. If you are applying with 2 roommates, the applications for all roommates must be stapled together in alphabetical order according to last name. The deadline for application submission is January 21, 2005.
**JANUARY 2005**

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- **Spring Semester Begins**
- **Rockoff Hall Applications Due by 4:00 pm**